

**Request for Information  
From LaSalle County Treasurer, Illinois  
Under the Illinois Freedom of Information Act**

Name (please print): \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Do you want your response by e-mail?  Yes  No **E-mail Address** \_\_\_\_\_  
I hereby request to inspect/copy the following records: Circle whichever choice is appropriate. (List records sought to be inspected)

Is this a request for Commercial Purposes.  Yes  No (Commercial Purpose means the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sale or services). For purposes of definition, requests made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for the commercial purpose when the principal purpose of the request is (i) to access and disseminate information concerning news and current or passing events; (ii) for articles of opinion or features of interest to the public, (iii) for the purpose of academic, scientific, or public research or education.

The period for which records are sought from: \_\_\_\_\_ until \_\_\_\_\_

Signature of individual making request: \_\_\_\_\_

I hereby verify that I received on the date so noted those records requested which are available for inspection under the Illinois Freedom of Information Act.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

The records so requested have been reviewed and are appropriate for release under the guidelines of the Illinois Freedom of Information Act.

Except for the following records: \_\_\_\_\_

Reason access was denied to above listed records (list names and titles of all persons authorizing denial and specify exact section of the Illinois FOIA which applies):

Signature, title and department of employee reviewing records:

\_\_\_\_\_ Date: \_\_\_\_\_

Of the records requested, copies were provided of the following: \_\_\_\_\_

The records so requested were presented to such individual for inspection at:

\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
Time Date Month Year

Signature, title and department of employee presenting records for inspection:

\_\_\_\_\_ Fee Collected: \$ \_\_\_\_\_